**Notice of Vacancy 2022**

**Randolph-Henry High School**

**Interim Assistant Principal/Administrative Assistant  (January-May)**

Qualifications:

* Candidate must possess a renewable, Virginia Teacher’s License. Preference will be given to candidates who have the Administrative/Supervision endorsement.
* Teaching experience at the secondary level is preferred
* Candidate must be child-centered
* Candidate must be able to supervise instructional programs that meets the criteria established by the Virginia Standards of Learning
* Candidate must be willing to work effectively with school programs, personnel, and parents
* Candidate must have experience with, and desire to utilize computer technology and resources

 Starting Salary:    Commensurate with experience

Application Deadline:  Open Until Filled

To Apply:   Send letter of interest and resume to

Randolph-Henry High School

ATTN: Mrs. Erin Davis

P.O. Box 668

Charlotte Court House, VA  23923

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